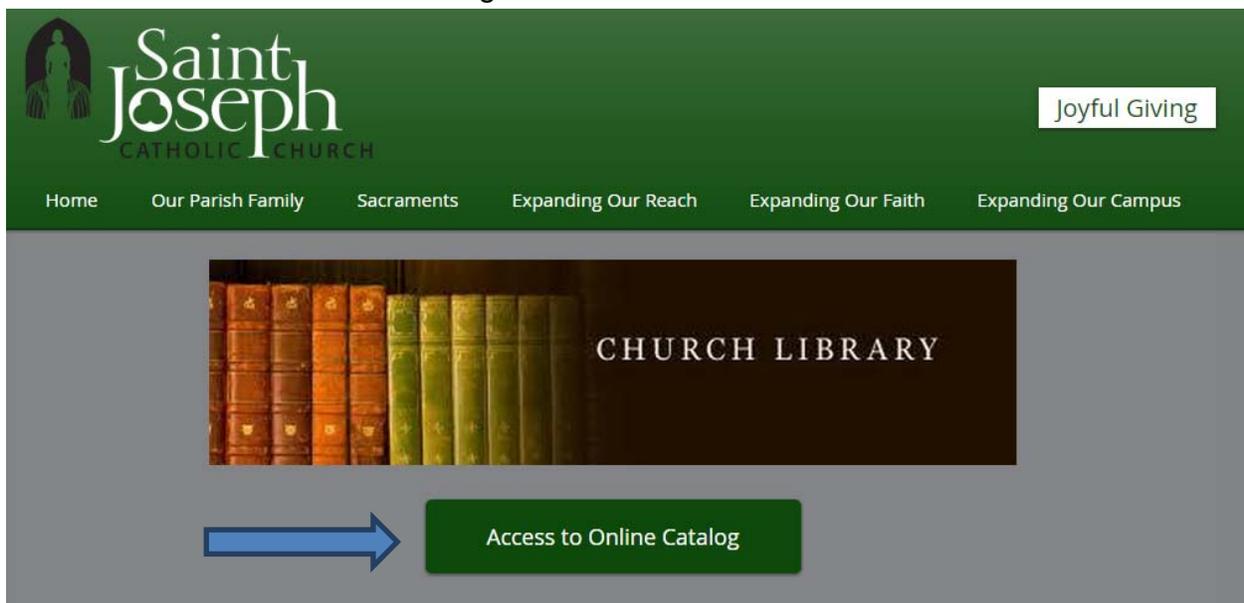


HOW TO REQUEST A BOOK

1. You must be a registered Library user. If you have not registered, please fill out the St. Joseph Church Library Borrower application and return it to either the Church Library or the Church office.
2. Go to the Saint Joseph Church website – www.stjosephcolumbia.org
3. Place the cursor over “Our Parish Family”. Then click on “Parish Library”.



4. Click on “Access to Online Catalog”



5. Put in a search term and click on “title search”, “author search”, or “keyword search”.

Library Search
[Search]

Visitor Number 24 [Advanced Search Screen](#)

Search St. Joseph Catholic Church Library

Enter field(s) to search, select the checkbox for an exact phrase match



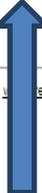
 Whole Word Match







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6. Your search results will appear.

Library Search
[Search]

St. Joseph Catholic Church Library
Your Search Found 115 Match(es)

1-10 of 115

Name Phone Number/Email Address
 Comments

Result #1

<input type="checkbox"/> Title	The curé d'Ars : St. Jean-Marie-Baptiste Vianney (1786-1859) according to the Acts of the process of canonization and numerous hitherto unpublished documents
Author	Abbe Francois Trochu
Category	
Subject	1. Canon law -- Interpretation and construction. 2. Catholic Church. Codex Juris Canonici (1983)
Call Number	282.092 Troc
ISBN	0895550202
Publisher	TAN Books and Publishers

- Select the title(s) you would like to request by checking the small box to the left of the title. Fill out your name, phone number, or email address and click on "Request to borrow checked item(s)". In the "Comments" field, please let the Librarian know where you would like to pick your item(s) up by typing either "Parish Library" or "Church Office".

Library Search
[Search]

St. Joseph Catholic Church Library
Your Search Found 30 Match(es)
1-10 of 30

Name Phone Number/Email Address Comments

Result #1

<input checked="" type="checkbox"/>	Title	The curé d'Ars : St. Jean-Marie-Baptiste Vianney (1786-1859) according to the Acts of the process of canonization and numerous hitherto unpublished documents
	Author	Abbe Francois Trochu
	Category	
	Subject	1. Canon law -- Interpretation and construction. 2. Catholic Church. Codex Juris Canonici (1983)
	Call Number	282.092 Troc
	ISBN	0895550202
	Publisher	TAN Books and Publishers

- Your item(s) have now been requested. You will either receive a phone call or email from the Church Librarian when items are available to pick up.

Library Search
[Search]

St. Joseph Catholic Church Library

Requesting Item(s):

The curé d'Ars

Your Items Have Been Requested, Thank You

(Please press your browser's 'Back' button
to return to Search Results)

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- If you requested to pick your item(s) up from the Church Office, you may do so Monday-Friday, 8:00AM-4:30PM from the front desk at the Ministries and Administration Building, unless the Church Office is closed. If item(s) are not picked up within ten (10) business days from the Church Office, item(s) will be returned to the Parish Library and the request canceled.

10. If you requested to pick your item(s) up from the "Parish Library" item(s) will be placed on the desk in the Parish Library with the name of the requestor. Items will be held for ten (10) business days in the Parish Library. If item(s) are not picked up within ten (10) business days, the request will be canceled and the book will be re-shelved.

*****Please note: Books may be picked-up from the "Parish Library" (located in the Parish House) during the following times:

Tuesdays from 8:00AM until 5:30PM

Saturdays from 5:00PM until 6:45PM

Sundays from 8:00AM until 1:45PM

For more information or questions, please contact Karen McMullen at:
library@stjosephcolumbia.org